

FEDERAL BUREAU OF INVESTIGATION
OFFICE OF PROFESSIONAL RESPONSIBILITYNOTIFICATION

DATE: 06/09/03

TO: SAC, CHICAGO DIVISION

FROM: AD, OFFICE OF PROFESSIONAL RESPONSIBILITY *JK*TITLE: SA ROBERT G. WRIGHT, JR.
CHICAGO DIVISION
DELEGATED INVESTIGATION ONLY
OPR MATTER

Conduct no investigation until so requested by OPR.

On 06/09/03 an OPR inquiry was initiated concerning an allegation that captioned employee was insubordinate when he provided information to the media after being advised by letter not to without FBI authorization.

 You are requested not to inform captioned employee of the initiation of this inquiry or provide him/her with the below described forms until requested to do so by OPR.

X You are requested to provide captioned employee with this notification of the initiation of this inquiry, along with the attached forms, "The FBI's Disciplinary Process," "OPR Disciplinary Process: Disclosure of Information to Attorneys," and "Nondisclosure Agreement." The employee should be advised that:

- (1) He/she will be interviewed regarding this matter.
- (2) He/she has the opportunity to have an attorney represent him/her in this matter subject to the limitations set forth in the above forms.
- (3) The Employee Assistance Program (EAP) is always available and provides free, confidential, professional assistance to employees and their family members. Employee should be provided an EAP informational brochure with the name(s) and contact number(s) of their division EAP Representative(s) listed.
- (4) He/she has the opportunity, prior to being interviewed, to voluntarily provide documentation, information, or explanation, that may assist in the resolution of this inquiry.
- (5) He/she should not discuss this matter with anyone other than the FBI personnel assigned to conduct the inquiry, OPR representatives, EAP representatives, the FBI's Ombudsman, and/or his/her attorney, without the prior concurrence of OPR.
- (6) The results of this administrative inquiry will be forwarded to the Security Division for review and evaluation of its effect, if any, on the employee's ability to maintain a security clearance.

 On , this matter was referred to the Adjudication Unit, OPR, (Ext. 4993 or 4117) for review and appropriate action. You are requested to so inform captioned employee.

Presenting Official: Employee Signature: Presented to employee on: 06/10/2003
(Date)

Return this notice, signed and dated by the presenting official and employee, to OPR. Provide one original to employee. Questions or concerns regarding this inquiry can be directed to the OPR Case Supervisor listed below.

ROUTE IN ENVELOPEFBI - Field Office Division
1 - 260-4102
(OPR Case Supervisor: 
(OPR/FBIHQ: Room 11102, Ext. 9691)